



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
REGION IX
75 Hawthorne Street
San Francisco, CA 94105-3901

MAY 20 2015

Valentino Jack
Chairman
Big Valley Rancheria
2726 Mission Rancheria Road
Lakeport, California 95453

RE: New Indian Environmental General Assistance Program Grant
Application Due: JUN 25 2015

Dear Chairman Jack:

I am pleased to inform you that your proposal submitted to this office under the U.S. Environmental Protection Agency's Indian Environmental General Assistance Program (GAP) has been tentatively approved for funding. At this time, I am setting aside \$59,400 of funding to support your GAP for one year. An additional \$9,500 has been tentatively set aside for supplemental activities as follows: \$1,500 for RTOC travel, \$3,000 to complete an environmental inventory, \$1,500 for a speaker at education events, and \$3,500 for a dumpster rental. The total tentative award for your GAP is \$68,900.

Also, in a separate budget and work plan, please include a breakdown of \$70,000 for supplemental solid waste activities. The breakdown should include separate amounts for the community cleanup event, recycling event, household hazardous waste event, abandoned trailer cleanup, and solid waste outreach and education events. If your requests are approved, some or all of your supplemental requests may be awarded.

A General Assistance Program grant may not exceed four years. Your current cooperative agreement will expire on **September 30, 2015**, which is the end of your grant's four year budget and project period. As a reminder, a final Federal Financial Report and final performance report must be submitted by December 30, 2015, which is 90 days after the grant ends.

Work plan submission, negotiation, and approval will be conducted electronically in GAP Online. The comments attached here for your reference are also available in GAP Online. If we receive your complete application and an **approvable** revised work plan by the due date we will make every effort to award the grant by September 30, 2015. This funding will support work plan activities **from October 1, 2015 to September 30, 2016**. Please do not incur any costs under this work plan until the official grant award document has been signed and dated by the EPA Award Official. Any costs incurred before the date of award will not be reimbursed.

This letter does not constitute a grant award. In order to receive funding, the Big Valley Rancheria will need to complete an Application for Federal Assistance (SF-424). **The complete application, including an approvable work plan, must be submitted for EPA review by the due date indicated**

above. Materials can be submitted earlier and will be processed on a first-come, first-served basis. Please note that in completing your application, you will need to enter the GAP Catalog of Federal Domestic Assistance Number (CFDA), required in box #11 on the SF-424A application form, 66.926.

New Process for Submitting Your GAP Grant Application

Effective February 17, 2015, EPA grant applicants **must** use Grants.gov to submit their applications. The Grants.gov registration process can take up to 30 days to complete. Therefore, it is highly recommended that EPA applicants complete their registration on Grants.gov now. Also, your organization's registration in SAM.gov must be active to utilize Grants.gov. If it appears that the grants.gov registration process may prevent you from submitting your application by the due date aforementioned, then please contact Support@grants.gov or call 1-800-518-4726 as support is available 24 hours a day and 7 days a week. You should also notify your Project Officer before the application due date to request an extension.

Please review both Attachment 2 (Grants.gov Instructions Guide) and Attachment 3 (Region 9 Guidance Information for Applicants) or go to <http://www.epa.gov/region9/funding/information.html> to find additional resources on Grants.gov, Federal Regulations, and new EPA requirements. We suggest you forward these materials to your Project Manager, Financial Officer and any other personnel in your organization requiring this information.

I look forward to working with you and your staff under the General Assistance Program. Questions regarding the completion of the application forms as well as the mandatory use of grants.gov should be referred to Darlene Fernandez, Grants Management Specialist, at (415) 972-3664. You can also contact your GAP Project Officer, Veronica Swann at (415) 972-3699 if you have questions regarding this letter, the work plan or the General Assistance Program.

Sincerely,



Laura M. Ebbert
Manager
Tribal Section

Enclosures

1. Work Plan Comments
2. Grants.gov Instructions Guide
3. Region 9 Guidance Information for Applicants
4. ETEP Sample

cc: Sarah Ryan, Environmental Director (with work plan comments)
Anthony Jack, Tribal Administrator

GAP Fiscal Year 16 Work Plan Comments

Big Valley Rancheria

Thank you for developing an outcome-oriented work plan. The following observations and requests were written with the intent of strengthening the Tribe's GAP work plan, identifying possible assistance, and ensuring the work plan meets GAP guidelines. These comments pertain to the 2015-2016 work plan that was submitted with your GAP proposal in GAP Online in December 2014. Please ensure that these comments are addressed in your final GAP work plan in GAP Online.

General Definitions and References

1. The following references are useful for understanding GAP in general, for getting an understanding for environmental outcomes, etc.
 - 2013 Guidance on the Award and Management of General Assistance Program Agreements and Appendix I, Guidebook for Building Tribal Environmental Program Capacity
<http://www.epa.gov/region9/funding/pdfs/tribal-gap/r9-gap-guidance.pdf>
 - GAP Act (<http://www.epa.gov/Indian/pdfs/4368b.pdf>)
 - 2015 GAP Grant Notification (<http://www.epa.gov/region09/funding/tribal-gap.html>)
 - EPA Strategic Plan (<http://www2.epa.gov/planandbudget/strategicplan>)
2. Environmental outcomes should be expressed in terms of improvements to public health, the environment, or human behavior. They can also reflect improved tribal capacity to protect public health or the environment. Intermediate outcomes could reflect a) improved human health or environmental conditions, b) reduced risks to human health or the environment c) increased tribal capabilities in legal, enforcement, technical, communication, or administrative areas. Long-term outcomes could include attainment of desired environmental conditions (e.g., water quality standards are met) or human health goals, or attainment of desired capacity to plan, develop, implement, manage and sustain tribal environmental programs.
3. **Greening Grants Policy:** EPA Region 9 has adopted a Greening Grants Policy which encourages grantees to carry out their EPA grant funded projects in a greener way. Your Project Officer will work with you to determine whether it is feasible to incorporate green practices into your work plan. The Greening Grants Policy includes an attachment which describes many useful green practices. The policy furthers the objectives of EPA's 2011-15 Strategic Plan. The link to Greening Grant Policy is on the Region 9 Website Homepage, <http://www.epa.gov/region9/funding/greening-grants.html>
4. The proposed FY2016 work plan includes a component to develop an ETEP. The Guidance on the Award and Management of General Assistance Agreements for Tribes and Intertribal Consortia was finalized in May 2013. This document also contains the Guidebook for Building Tribal Environmental Program Capacity (Appendix I). Attached is an example work plan component for the development of an ETEP. Please ensure that your ETEP component minimally includes the information contained in this sample work plan component. For additional assistance, please contact your Project Officer.

5. **Regarding Indirect Costs:** EPA may allow IDC costs to be budgeted for grants when indirect costs rates have been approved within the preceding three fiscal years. When IDC rates are not current at the time of the grant award, a term and condition will be used to require the Tribe to notify EPA and refund any overfunded amounts.

Budget Comments

Please revise your budget to reflect the tentatively approved amount of \$59,400. An additional \$9,500 has been tentatively set aside for supplemental activities as follows: \$1,500 for RTOC travel, \$3,000 to complete an environmental inventory, \$1,500 for a speaker at education events, and \$3,500 for a dumpster rental. The total tentative award for your GAP is \$68,900.

Also, in a separate budget and work plan, please include a breakdown of \$70,000 for supplemental solid waste activities. The breakdown should include separate amounts for the community cleanup event, recycling event, household hazardous waste event, abandoned trailer cleanup, and solid waste outreach and education events. If your requests are approved, some or all of your supplemental requests may be awarded.

Work Plan Comments

Throughout the work plan, Commitment End Dates are identified as 9/30/2016. Commitment End Dates should reflect the actual expected completion date of the commitment, and should not all reflect the end of the grant year.

Component 1: Pollution Prevention

Our records show that the Tribe has drafted an Integrated Solid Waste Management Plan in 2002 and the Plan is not yet approved by the Tribe's government. Per the grant in which this plan was funded, deliverables must include a copy of the final document signed or approved by the Tribal Council. Completing the ISWMP is critical step in the creation of a sustainable waste management program, which helps identify and organize waste management priorities for the Tribe. Prior to undertaking or concurrent with solid waste activities proposed in this work plan, the ISWMP must be completed and approved in this fiscal year. The Region 9 Tribal Solid Waste Team is available to provide technical assistance and a comprehensive review of the ISWMP.

Commitment #1.3: Recycling Projects and Programs: Recycling projects and programs can be the key to reducing the amount of waste being disposed of in a landfill. To ensure maximum effectiveness of the project or program the Tribe should track the amount and type of materials being recycled. That can be accomplished in at least three ways:

- Recording the amount of paper, plastic, glass, and metal recycled in a simple table as below:

Material Recycled	Amount of Material Recycled (by weight or volume)
Paper	
Plastic	
Glass	
Metal	

- Using a Data Worksheet that can be provided by the Tribal Solid Waste Team, who can also assist you in this process.
- Becoming a member of the EPA WasteWise Program. WasteWise helps tribes, organizations, and businesses apply sustainable materials management practices to reduce municipal and select industrial wastes. The Program provides a secure web-based tracking tool for waste management activities. Greenhouse gas reductions can be calculated instantly and translated into real-life equivalents. You can learn more about the WasteWise Program, and become a member, on our website:
<http://www.epa.gov/epawaste/consERVE/smm/wastewise/index.htm>

Commitment #1.3: Household Hazardous Waste (HHW) collection events are a way to ensure proper disposal of household hazardous waste generated in the community. Careful consideration of the federal and applicable state regulations related to the storage and transportation of these materials is needed before an event is planned. Please consult EPA's "Household Hazardous Waste Collection: a Program Guide for Tribal Governments," for detailed information (link below). Deliverables must include the amount and types of waste collected/recycled during the event. The Region 9 GAP encourages the creation of long-term sustainable waste management programs. As such, as a deliverable to this grant, the Tribe is requested to research and submit information on other HHW collection events that may be taking place within the County or other local jurisdictions to determine if the Tribe might partner with other entities to ensure events are cost effective. This assessment should take place during Quarter One.

<http://www.epa.gov/region9/waste/tribal/pdf/final-hhw-guide-oct-2007.pdf>

Commitment #1.3: Cleaning up and tracking individual property is not eligible with GAP funding. Please remove this activity from your commitment.

Commitment 1.3 Abandoned Vehicle Removal: Sites with abandoned vehicles are, or have the potential to become illegal dump sites, or sites where vehicles repeatedly are abandoned. To address these potential dumping issues, EPA is tracking locations of abandoned vehicles. In order to receive funding for abandon vehicle removal, an [open dump survey form](#) for each site must be completed and submitted to EPA prior to vehicle removal; these forms should be included in the workplan as deliverables in Quarter One. The Tribe must have an approved Integrated Solid Waste Management Plan (ISWMP) in place, and it should include methods to prevent future vehicle abandonment on their land. Please consult EPA's guide, "Developing an Abandoned Vehicle Cleanup Program for Tribal Governments," for more information:

http://www.epa.gov/region09/waste/tribal/pdf/Abandoned_Vehicle_Guide.pdf.

Commitment 1.4 Community Cleanup Events: Community cleanup events can be beneficial to remove waste from tribal lands. However, community cleanup events should not replace sustainable solid waste collection services or serve as de facto waste hauling/disposal programs. The tribe must demonstrate that the following criteria are met when submitting a revised work plan that includes a community clean-up event:

Criteria

- The Tribe has an Integrated Solid Waste Management Plan (ISWMP) and the plan demonstrates a clear need for community cleanup events;
- The Tribe has a functioning waste collection/hauling/disposal system in place that is used by the majority of the community;
- The community cleanup event is **not** removing trash from individual homes, caused by individual users;
- The community cleanup is **not** replacing regular trash collection services for residents or businesses;
- The Tribe has a program in place to prevent future dumping that would eventually eliminate the need for community cleanup events.

The following elements must be included as deliverables for this activity:

Grant Deliverables

- The Tribe demonstrates that proper safety precautions will be taken during the event, including training for event staff and the provision of personal protective equipment for community cleanup participants.
- The Tribe tracks and reports the amount of waste collected for disposal and/or recycling; and
- The Tribe documents community member participation and community outreach/training on proper waste disposal options.

Commitment #1.4: The amount of this commitment seems low for a weeklong event. Please be sure to factor in salaries, indirect costs, and community cleanup costs in this commitment.

Component 3: Management of Environmental office

Commitment #3.4: The output and deliverables for this commitment should be “comments that will be provided on EPA’s end of year report.”

Component 5: Climate Change Program

Commitment #5.1: Mapping of culturally sensitive locations is not eligible with GAP. Please revise or remove this commitment.

Component 6: EPA-Tribal Environmental Plan Development

Enclosed is the ETEP work plan component template. If you have developed a recent environmental inventory, please inform your Project Officer and delete that commitment from the component. If you have questions about the other commitments, please contact your Project Officer.

The ETEP requirements are outlined in the National GAP Guidance on pages 13-19. Below is information about the Tribal Environmental Plan that will be part of the ETEP.

Tribal Environmental Plan

The GAP Guidance states the following about the content of the TEP:

Tribal governments should include environmental program priorities for their community in this section of the ETEP. For each priority, the following detail should be included: (1) short description of the priority; (2) the tribe’s long-term environmental program development goals that help to address or

support the priority; (3) intermediate program development milestones the tribal government would like to meet during the time period of the ETEP; (4) the tribe's plans to manage authorized environmental programs; and (5) any type of assistance (training, technical assistance, EPA direct implementation actions, financial, etc.) that may be needed. This information should be discussed between the tribe and EPA regional office staff to identify any connections between the tribe's priorities and the implementation of the federal environmental programs, and to identify potential EPA assistance that could be provided to help the tribe accomplish the proposed actions.

EPA recognizes that the Tribal Environmental Plan is a tribal document that represents the issues of importance to the Tribe; the TEP can cover a range of issues including environmental impacts that may occur off the reservation, but impact the tribe or Tribal interests.

The TEP will help guide EPA and Tribal work in the future. As the GAP Guidance states, future approvable GAP workplans will be based on the contents of the TEP. Please include an appendix section where the tribal priorities each have a program indicator from the GAP Guidance and Guidebook.

EPA Region 9 - Grants.gov Instructions Guide

(March 2015)

Applications for Federal assistance must be submitted through Grants.gov.

Register with Grants.gov! In order to submit your application using Grants.gov, your organization must be registered with Grants.gov. Please allow four weeks to complete the registration process. Also, please note that you must have a DUNS number and an active SAM.gov registration before registering with Grants.gov. You can find more information about registering at:

<http://www.grants.gov/web/grants/applicants/organization-registration.html>

To Access and Download Grant Application Package go to:

<http://www.grants.gov/web/grants/applicants/download-application-package.html>

1. Funding Opportunity Number (FON).

- A. Competitive Programs: Refer to the competitive solicitation for the applicable FON. Applicant will enter this into the "Funding Opportunity Number" field to locate the application package.
- B. Non-Competitive Discretionary Programs: Obtain FON from your EPA Point of Contact (POC). Applicant will enter this into the "Funding Opportunity Number" field to locate the application package.
- C. Continuing Environmental Programs (CEPs): The list of available CFDA numbers for CEPs have been divided between two FONs. The two FONs used to access the application packages are **EPA-CEP-01** and **EPA-CEP-02**. Refer to the following Attachment to determine which FON your CFDA is published under. Applicant will enter this into the "Funding Opportunity Number" field to locate the packages.

CFDA Number: (#

→ Funding Opportunity Number: (C

Funding Opportunity Competition ID: (C

- 2. **Download the package** associated with CFDA 66.XXX.
- 3. **Complete the Grant Application Package.** Attach the forms and information required by your particular program. **Contact your EPA POC if you have questions about which forms and materials you must submit for your program.**
- 4. **Submit your application.** Go to <http://www.grants.gov/web/grants/applicants/apply-for-grants.html> for more information on this process.
- 5. **Confirm with your EPA POC** that EPA has received your application package. **If for ANY reason you cannot submit your application by the deadline specified, contact your EPA POC immediately.**

For FAQs, User Guides, Checklists, Training and Technical Support, visit the Grants.gov Applicant Resource page at <http://www.grants.gov/web/grants/applicants/applicant-resources.html>

Technical Questions or Issues? Please call (1-800-518-4726) or email (support@grants.gov) the Grants.gov Contact Center (<http://www.grants.gov/web/grants/about/contact-us.html>). Help is available 24 hours a day, 7 days a week.

Grants.gov Instructions Guide

Continuing Environmental Programs (CEPs)
(EPA Mandatory Grant Programs)

ATTACHMENT

CFDAs Under EPA-CEP-01

66.001	Air Pollution Control Program Support
66.032	State Indoor Radon Grants
66.034	Surveys, Studies, Research, Investigations, Demonstrations, and Special Purpose Activities Relating to the Clean Air Act
66.038	Training, Investigations, and Special Purpose Activities of Federally-Recognized Indian Tribes Consistent With the Clean Air Act (CAA), Tribal Sovereignty and the Protection and Management of Air Quality
66.040	State Clean Diesel Grant Program This program contains Recovery Act funding.
66.042	Temporally Integrated Monitoring of Ecosystems (TIME) and Long-Term Monitoring (LTM) Program
66.121	Puget Sound Protection and Restoration: Tribal Implementation Assistance Program
66.124	Coastal Wetlands Planning Protection and Restoration Act
66.125	Lake Pontchartrain Basin Restoration Program (PRP)
66.202	Congressionally Mandated Projects
66.418	Construction Grants for Wastewater Treatment Works This program contains Recovery Act funding.
66.419	Water Pollution Control State, Interstate, and Tribal Program Support
66.432	State Public Water System Supervision
66.433	State Underground Water Source Protection
66.437	Long Island Sound Program
66.454	Water Quality Management Planning This program contains Recovery Act funding.
66.456	National Estuary Program
66.458	Capitalization Grants for Clean Water State Revolving Funds This program contains Recovery Act funding.
66.460	Nonpoint Source Implementation Grants
66.466	Chesapeake Bay Program
66.468	Capitalization Grants for Drinking Water State Revolving Funds This program contains Recovery Act funding.
66.469	Great Lakes Program
66.472	Beach Monitoring and Notification Program Implementation Grants
66.473	Direct Implementation Tribal Cooperative Agreements
66.481	Lake Champlain Basin Program
66.482	Disaster Relief Appropriations Act (DRAA) Hurricane Sandy Capitalization Grants For Clean Water State Revolving Funds
66.483	Disaster Relief Appropriations Act (DRAA) Hurricane Sandy Capitalization Grants for Drinking Water State Revolving Funds
66.508	Senior Environmental Employment Program This program contains Recovery Act funding.
66.517	Regional Applied Research Efforts (RARE)
66.518	State Senior Environmental Employment Program
66.600	Environmental Protection Consolidated Grants for the Insular Areas - Program Support
66.605	Performance Partnership Grants

CFDAs Under EPA-CEP-02

66.700	Consolidated Pesticide Enforcement Cooperative Agreements
66.701	Toxic Substances Compliance Monitoring Cooperative Agreements
66.707	TSCA Title IV State Lead Grants Certification of Lead-Based Paint Professionals
66.714	Regional Agricultural IPM Grants
66.801	Hazardous Waste Management State Program Support
66.802	Superfund State, Political Subdivision, and Indian Tribe Site-Specific Cooperative Agreements This program contains Recovery Act funding.
66.804	Underground Storage Tank Prevention, Detection and Compliance Program
66.805	Leaking Underground Storage Tank Trust Fund Corrective Action Program This program contains Recovery Act funding.
66.808	Solid Waste Management Assistance Grants
66.809	Superfund State and Indian Tribe Core Program Cooperative Agreements
66.817	State and Tribal Response Program Grants
66.819	Disaster Relief Appropriations Act (DRAA) Hurricane Sandy Leaking Underground Storage Tank Trust Fund Corrective Action Program
66.926	Indian Environmental General Assistance Program (GAP)
66.931	International Financial Assistance Projects Sponsored by the Office of International and Tribal Affairs

ATTACHMENT
Region 9 Guidance Information for Applicants
<http://www.epa.gov/region9/funding/information.html>

- Omni-Circular under 2 CFR 200 & EPA Regulations under 2 CFR 1500:

EPA has officially adopted the OMB Omni-Circular effective **December 26, 2014**. Specifically, in a joint interim final rule published in the Federal Register on December 19, 2014 (see 79 Fed. Reg. 76050-76063), EPA adopted the Omni-Circular. This includes adoption of Omni-Circular requirements located at **2 CFR 200** along with EPA-specific provisions mandated by statute, regulation or agency policy now codified under **2 CFR 1500**. OMB's website at <https://cfo.gov/cofar/> is the location for resources regarding the Omni-Circular, including OMB's Frequently Asked Questions (FAQ).

Federal Register:

<http://www.gpo.gov/fdsys/pkg/FR-2014-12-19/pdf/2014-28697.pdf>

2 CFR 200:

<http://www.ecfr.gov/cgi-bin/text-idx?SID=4467ef7edf6418328185fed45270f1f&node=pt2.1.200&rgn=div5>

2 CFR 1500:

<http://www.ecfr.gov/cgi-bin/text-idx?SID=ac772c78043ca73b46f5d168dd3f038f&tpl=/ecfrbrowse/Title02/2chapterXV.tpl>

OMB's FAQ:

<https://cfo.gov/wp-content/uploads/2014/11/2014-11-26-Frequently-Asked-Questions.pdf>

- Interim Financial Assistance Conflict of Interest Policy:

In accordance with the Omni-Circular's Conflict of Interest disclosure requirements under **2 CFR 200.112**, EPA issued the Interim Financial Assistance Conflict of Interest Policy. Requirements include applicants providing a prominently titled conflict of interest disclosure statement attached to the SF 424, if applicable. This policy applies to all individuals and non-federal entities requesting and receiving EPA financial assistance on or after **December 26, 2014**. (Note: A standard EPA form is not currently available for the COI disclosure requirement since this is an interim policy.)

Interim Policy:

http://www.epa.gov/ogd/epa_interim_financial_assistance_coi_policy.htm

- Submission of Grant Applications via Grants.gov:

Effective **February 17, 2015**, EPA grant applicants must use Grants.gov to submit their applications. It is highly recommended that EPA applicants complete their registration on Grants.gov now, since the entire process can take up to 30 days to complete. Information located at Submitting an Application to Grants.gov Apply and Applicant Resources for Grants.gov will help you get started. Applicants are also encouraged to view a previously recorded EPA Information Webinar session/ presentation regarding Grants.gov or register for an available session.

Grants.gov support/assistance is available 24 hours a day 7 days a week at 1-800-518-4726 or Support@grants.gov. For International callers, call (606) 545-5035 to speak with a Grants.gov Contact Center representative. Also, the Region 9 Application Checklist will help ensure your EPA application submitted through Grants.gov is complete.

Guide on Submitting an Application to Grants.gov:

<http://www.epa.gov/ogd/guide/submitting.htm>

Grants.gov Application Resources:

<http://www.grants.gov/web/grants/applicants/applicant-resources.html>

EPA Information Sessions/Webinars:

http://www.epa.gov/ogd/training/grants_gov_information_sessions_for_applicants.htm

Region 9 Application Checklist:

<http://www.epa.gov/region09/funding/pdfs/grantsgov/r9-application-checklist-grantsgov.pdf>

- **Bundling of Grant Application Certifications (for States & Tribes):**

State and Tribal applicants are highly encouraged to submit annually a single set ("bundling") of application certification forms with a cover letter. The letter must indicate the applicable timeframe (usually a federal or state fiscal year) of the certifications for all EPA grant applications received by Region 9 Grants Management Office (GMO) within that period. GMO accepts Adobe format (.pdf) of the letter with applicable signed certification(s) through the electronic mail box: grantsregion9@epa.gov. Please note that updated forms must be submitted when changes to the responses are required. The following certifications can be bundled:

- ❖ Standard Form (SF) 424B, Assurances for Non-Construction Programs
- ❖ EPA Form 6600-06, Certification Regarding Lobbying, Certification for Contracts, Grants, Loans and Cooperative Agreements
- ❖ EPA Form 4700-4, Preaward Compliance Review Report for All Applicants Requesting EPA Financial Assistance

Applicants are highly encouraged to use bundling of their certifications if multiple EPA applications are submitted annually. Bundling can be especially helpful as EPA is transitioning to Grants.gov. Please contact your EPA Grants Specialist for questions regarding bundling.

EPA Application Forms:

<http://www.epa.gov/ogd/forms/forms.htm>

- **Changes to the Minority & Women Business Enterprise (M/WBE) Utilization Reporting Requirement:**

The EPA issued a revised class deviation from **40 CFR 33.502** on **December 4, 2014**, which supersedes the M/WBE reporting requirement specified in the recipient's Notice of Award. The EPA financial assistance recipients are now required to report annually when certain conditions are met to reach a threshold of \$150,000. Please review the current information from **EPA's Small Business Programs**.

40 CFR 33:

[http://www.ecfr.gov/cgi-bin/text-](http://www.ecfr.gov/cgi-bin/text-idx?SID=04eada1fb1292e21ecf2434ad7bf3781&tpl=/ecfrbrowse/Title40/40cfr33_main_02.tpl)

[idx?SID=04eada1fb1292e21ecf2434ad7bf3781&tpl=/ecfrbrowse/Title40/40cfr33_main_02.tpl](http://www.ecfr.gov/cgi-bin/text-idx?SID=04eada1fb1292e21ecf2434ad7bf3781&tpl=/ecfrbrowse/Title40/40cfr33_main_02.tpl)

EPA's Small Business Programs:

http://www.epa.gov/osbp/dbe_reporting.htm

- **Grants Management Training Materials for Tribal Organizations:**

The EPA's Office of Grants and Debarment (OGD) worked with the national Partnership for Environmental Technology Education (NPETE) to develop **training materials for Tribal organizations**. While OGD is no longer able to offer in-person trainings, the training materials, including the training manuals and webinar recordings, are available for download.

Recipient Training:

http://www.epa.gov/ogd/training/recipient_train.htm

Component 1: ETEP Development (EPA Tribal Environmental Plan)					
Program Capacity: Environmental Program Administrative Capacity					
Indicator(s): B.5.1					
*Development of ETEP that expresses environmental priorities and goals to be focused on during the coming four fiscal years					
Estimated Component Cost: \$xxxx			Estimated Component Work Years: 0.xx		
	Commitments	Position	Estimated Cost (optional)	End Date	Outputs and Deliverables
1.1	The Tribe will review and provide comments on the list of regulated facilities on Tribal lands (generated by EPA and provided by EPA to the Tribe).			3/31/2016	Comments on the EPA's list of regulated facilities will be provided.
1.2	The Tribe will review and provide comments on the Areas of Involvement Document (provided by EPA). This document summarizes the current EPA program engagement with the Tribe and EPA's program authorities.			4/29/2016	Comments provided to EPA on the areas of involvement document will be provided as a deliverable.
1.3	The Tribe will review and update the current Tribal Environmental Inventory, or develop a new TEI. The Tribe will ensure the TEI contains the most up-to-date information on environmental quality or issues. <i>The Tribe can request the R9 template to review as a sample inventory document.</i>			5/31/2016	A copy of the completed Tribal Environmental Inventory will be submitted to EPA.
1.4	The Tribe will develop and submit a draft Tribal Environmental Plan (TEP) to EPA. The updated TEI will inform the TEP development. The Tribe will work with the community and Tribal Council to ensure the TEP includes the elements described in Section 4.3(1) of the 2013 GAP Guidance. The Tribe will incorporate into the TEP or as an appendix an identification of which Capacity Indicators described in the GAP Guidebook will support the Tribe's GAP-eligible work within the TEP.			6/24/2016	A copy of the draft TEP will be submitted to EPA by 6/24/15.
1.5	Final Tribal Environmental Plan to be submitted to EPA.			7/29/2016	A copy of the final TEP with Council approval will be submitted to EPA.
1.6	The Tribe and EPA will begin discussions on mutual environmental priorities for the cover memo.			8/31/2016	List of environmental priorities to be submitted to EPA.
1.7	The Tribe and EPA will collaborate on a cover memo to be signed by both parties that identifies areas where EPA's and the Tribe's goals align – areas where we will be working together to accomplish mutual interests.			9/30/2016	The Tribe and EPA will develop and finalize a signed cover memo for the ETEP.
1.8	The final ETEP will be an assembly of the four documents above (items 2-5), or a narrative document that incorporates the contents of items 2-5 into a cohesive text. Future GAP workplan commitments will be developed from the final ETEP document.			9/30/2016	Either the assembled four section document or narrative document will be on file with EPA and the Tribe.

